

Club Leader/Helper

Why do we need you?

- We need your help to plan and run our clubs for visually impaired people.

What activities will I be involved in?

- Organising events, activities, outings and refreshments
- Receiving members and making them welcome
- Coordinating transport to, and from, the venue as necessary
- Club Leader will oversee the operations of the club as a whole
- Treasurer will keep accounts of income and expenditure

What skills and abilities will I need to have?

- Ability to plan and organise regular sessions
- Ability to prepare and serve refreshments
- A good listener, sociable and friendly
- Ability to work as a team to offer a friendly and welcoming experience

How much time should I offer?

- This role is dependent upon your local club. Some clubs meet weekly, others every fortnight or month.
- As a club leader or treasurer, there will be additional time demands of planning and record keeping

Is there an induction and training?

- You will receive an induction when you start
- We will provide any training you need to complete the role

What on-going support/guidance will there be?

- You will be supported by our Community team
- Opportunities to meet and network with staff and fellow volunteers during the year

Will I need my own transport?

- Although not essential, access to your own vehicle would be an advantage.

What are the benefits to me?

- The opportunity of meeting new people and working as part of a dedicated team
- The satisfaction of knowing that you are making a vital difference to people living with sight loss

Will my expenses be paid?

- We pay volunteers "out-of-pocket" expenses in accordance with our guidelines.

Do I need to submit to a Disclosure and Barring Service check?

- As a club leader or helper working with vulnerable people you will need to undergo a DBS check in accordance with our policies



Serving People with Sight Loss in Warwickshire since 1911

Warwickshire Vision Support is the operating name of Warwickshire Association for the Blind
A company limited by guarantee. Registered in England and Wales No 6511954 Charity Registration No 1123220. VAT Registered No. 386 0409 86
Registered Office: 14 Market Place, Warwick

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What's the next step?

You can apply to become a volunteer by completing our application form, or call us on 01926 411331 or visit www.warwickshire.vision

We look forward to welcoming you to the team!



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